

Actions if there is heavy snow – PARENTS.

If it does snow in the first instance, the Caretaker will inform the Headteacher, Ms Bryant.

Actions:

1. Ms Bryant will then make a decision alongside the Head at the infant school if we are to close or not. (That will depend on a number of factors such as staff travelling into work from outside of Basingstoke and safety of the children / staff if we are in school.)

Closing the school is never a decision taken lightly at all.

2. **IF** the Headteachers were to decide to close the schools you will be notified by an email, text and on the school website scrolling bar by **7.30am**. (we kindly ask you to then let other parents know via your chosen communication method – that way we can try and reach as many parents as possible)
3. The local radio stations will also broadcast which schools are closing
4. If we open though then please see the plan (attached) for the routes around the school that will be gritted for you to use. Please can we ask you stick to these routes for Health & Safety reasons.